MINUTES

HALTON-HAMILTON SOURCE PROTECTION COMMITTEE
MEETING #3-10
Bennetto Community Centre
May 18, 2010: 2:00 p.m. – 5:00 p.m.

SPC Attendees:			
Peter Ashenhurst	Turlough Finan	Barry Lee	Gavin Smuk
Paul Attack	Susan Fielding	Glenn Powell	Jacqueline Weston
Dave Braden	Adam Kuehnbaum	Chris Shrive	Margaret McCarthy
Doug Cuthbert	Teri Yamada		
Regrets SPC/Other Regrets:			
Melanie Horton	Nicole Mathews, Health Liaison	Nick DiGirolamo	
Other Attendees:			
Diane Bloomfield, Project Manager	Kirsty Klaas, Project Assistant	Kathy Menyes, HCA	John Westlake, MOE Liaison
Bob Edmondson, CH	Steve McKinnon, Halton Region	Norm Miller, Communications Advisor, CH	

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ITEM	TOPIC/DISCUSSON	ACTION REQUIRED
1.	**Roll Call & Mileage**	
2.	**Disclosures of Conflict of Interest** None	
3.	**Review of Agenda** **Acceptance of Agenda as Distributed** **HHSPC 10-11** Moved by: Margaret McCarthy Seconded by: Chris Shrive **THAT** the agenda **be accepted as distributed.** Carried.	
4.	**Approval of Source Protection Committee Minutes dated April 20, 2010** **HHSPC 10-12** Moved by: Jacqueline Weston Seconded by: Dave Braden **THAT** the Source Protection Committee minutes of April 20, 2010 be accepted as modified. **Discussion** – Gavin Smuk requested that the percentages reported on from his presentation be removed due to a lack of confidence in their accuracy. Carried.	
5.	**Delegations** None	
6.	**Revision of Code of Conduct and Conflict of Interest Policy for Members of Halton-Hamilton Source Protection Committee (dated April 8, 2008) to modify Conflict of Interest Policies** **HHSPC 10-13** Moved by: Margaret McCarthy Seconded by: Glenn Powell **THAT,** with the understanding that the wording has not been vetted through a lawyer, the Code of Conduct and Conflict of Interest Policy for Members of Halton-Hamilton Source Protection Committee be accepted as modified. **Discussion –** a template was followed to draft initial policy. The modified wording has been reviewed by MOE and the Chair responsible to research appropriate wording. Carried.	

ITEM	TOPIC/DISCUSSON	ACTION REQUIRED
7.	**Training on Accessibility for Ontarians with Disabilities Act (AODA) – Norm Miller, Conservation Halton** Under the *Accessibility for Ontarians with Disabilities Act, 2005*, all designated public sector organizations must receive appropriate training. The Province requires that all SPC members be trained by June 30, 2010. Norm Miller has been trained to be a trainer for Conservation Halton. He gave a "training" overview of the Act and its requirements for SPC members. <u>Handouts:</u> • *Conservation Halton AODA Customer Service Standards, slide deck of presentation* • *Conservation Halton Accessibility Standards for Customer Service, August 2009*	
8.	**Chairs' Meeting Update – Doug Cuthbert** Meeting held to coincide with Ontario Water Works Association, Ontario Water Works Equipment Association and Ontario Municipal Water Association annual meeting in Windsor. Marketing opportunity – three presentations on source water protection and technical aspects. Good contacts were made. Informative presentation by John Stager, Ontario's Chief Drinking Water Inspector, on accomplishments since Walkerton. Risk Management Catalogue not complete. MOE is to release a draft version for staff use soon. The Source Protection Plan regulation is to go to Cabinet in June and, if accepted, will be in effect July 1. If the July 1 deadline is missed, the regulation will be in effect January 1, 2011. Starting to discuss what happens after 2012 – role of committee, turn over of members (1/3 each year), funding of committee work and implementation. Stewardship program final year – Early Response – applications available in July.	**Staff to attach copy of John Stager's presentation to draft minutes when circulated.** **Staff to distribute final Source Protection Plan regulation (modified O.Reg. 287) once released.**

ITEM	TOPIC/DISCUSSON	ACTION REQUIRED
9.	**Communications Update — Diane Bloomfield** **Canadian Institute for Environmental Law and Policy (CIELAP)** They received funding under Ontario Drinking Water Stewardship Program for an education and outreach program. Setting up advisory committee with representatives from source protection and business associations. They will engage a local community organization to administer the program. Diane Bloomfield suggests Burlington Green. Discussion that possibly the Chamber of Commerce is the best business association to involve. Turlough Finan produced a pamphlet prepared by CELA, Canadian Environmental Law Association. <u>Update on Public Service Announcements</u> Cable 14 in Hamilton has four of our drinking water PSAs. Roy Maxwell has requested Cable 14 to begin playing the PSAs again. Roy Maxwell connected with Web TV from the Hamilton Spectator website. An interview with Doug Cuthbert is being arranged.	**Staff to keep SPC updated on CIELAP project.** **Turlough Finan to provide Diane Bloomfield a copy of the CELA pamphlet.** ***<u>Update:</u>*** *Diane's e-mail to SPC dated May 19, 2010 explains the CELA pamphlet.*
10.	**Ministry of Environment Liaison Update – John Westlake** Assessment Reports status - Fourteen Proposed Assessment Reports are posted to websites. MOE has received four out of 38 Proposed Reports. Halton-Hamilton Technical Steering Committee met with municipalities to discuss the MOE survey regarding the need for training of Risk Management Officials and Inspectors and Persons with Qualifications required for implementation of Part IV of the *Clean Water Act, 2006*. Will the municipalities be using interim risk management measures?	

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11.	**Water Budget and Water Quantity Risk Assessment Update – Diane Bloomfield** <u>What changed:</u> • Estimated recharge across Source Protection Region; and • Water quantity stresses. Groundwater models are under peer review. Process should be finished by end of June. Once the peer reviewer signs off the WHPAs and their vulnerabilities will be final for inclusion in reports. The water budget was revised and water quantity risk assessment re-calculated. Primary change is that Middle Spencer Creek subwatershed is now just over the threshold making it moderately stressed. Staff have recommended a Tier 3 study. The water budget and stress assessment are under peer review. Meeting with peer reviewers is scheduled for June 11. Process should be finished by end of June. Then the report will be distributed to SPC members. Pertinent information will be summarized in the Assessment Reports. Comments on the water budget report will be received with comments on the Assessment Reports.	
12.	**Assessment Reports – Completion Plan – Diane Bloomfield** Proposed extension of submission date to December 31, 2010 was sent to the MOE April 23rd. MOE's follow up questions were addressed. Awaiting the MOE's approval. Source Protection Committee to review reports and comment July 19th through to August 13th. Staff will follow up on comments individually and hold a discussion at the Source Protection Committee meeting August 24th . Public consultation – September 9th through October 14th. Postponing meeting of SPC from September 7 to September 8 in the afternoon extends public consultation by one day, delays public meetings by one day and reduces by one day the time for report editing.	

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12. con't	**Motion re number of public meetings** **HHSPC 10-14** Moved by: Glenn Powell Seconded by: Chris Shrive **THAT** two public meetings be held in each Source Protection Area during public release of Draft Proposed Assessment Reports. **Discussion -** We are required to hold one public meeting in each Source Protection Area. Discussion that additional meetings should be held. It is a requirement that a notice be placed in the newspapers and provided on website that the public meetings will be held with time, date and location, and where copies of reports can be viewed or obtained. **Modified Motion re number of public meetings.** **HHSPC 10-15** Moved by: Chris Shrive Seconded by: Paul Attack **THAT** the meetings be scheduled as one during the day in one SPA, followed by one in the evening in the other and reversed the following day. Carried. **Motion re SPC meeting schedule** **HHSPC 10-16** Moved by: Dave Braden Seconded by: Susan Fielding **THAT** the September 7th and October 25th meetings be moved to September 8th and October 26th. **Discussion** – staff oppose the movement of dates because it provides less time for report editing in an already tight schedule. Carried.	

ITEM	TOPIC/DISCUSSON	ACTION REQUIRED
13.	**Other Business** Follow-up to discussion on waterfowl impacts on drinking water carried out at April 20 SPC meeting. The City of Hamilton has a policy in the West Harbour Secondary Plan to manage nuisance wildlife. Hamilton Health Department monitors bacteria levels in water at Bayfront Park, Pier 4 and along the Lake Ontario shoreline. In Lake Ontario typically 80% to 90% of the time, the bacteria levels are acceptable for swimming. There is a waterfowl management plan in place at Pier 4 and water levels have steadily improved. A similar plan may be implemented at Bayfront Park.	
14.	**Comments from Attending Public** None	
15.	**Adjournment** **HHSPC 10-17** Moved by: Margaret McCarthy Seconded by: Gavin Smuk **THAT** the Halton-Hamilton Source Protection Committee adjourns at 4:10 p.m.	

Minutes prepared by: Kirsty Klaas/Diane Bloomfield