



HALTON-HAMILTON SOURCE PROTECTION COMMITTEE

MEETING #9-08 MINUTES

A meeting of the Halton-Hamilton Source Protection Committee was held on Tuesday, November 25, 2008 beginning at 2:15 p.m. at the Halton Region Museum, Kelso Conservation Area.

Members Present: Peter Ashenhurst
Dave Braden
Doug Cuthbert, Chair
Nick DiGirolamo
Susan Fielding
Melanie Horton
Adam Kuehnbaum
Barry Lee
Margaret McCarthy
Chris Shrive
Gavin Smuk
Mark Sproule-Jones
Jacqueline Weston
Teri Yamada

Absent with Regrets: Betty Hansen
Glenn Powell

Staff Present: Mark Thompson, Project Manager, Halton-Hamilton Source Protection Region
Rebecca Hull, Communications Specialist, Halton-Hamilton Source Protection Region
Dawood Muhammad, Hydrogeologist, Halton-Hamilton Source Protection Region
Kathy Menyes, Director, Watershed Planning and Engineering, Hamilton Conservation Authority
Bob Edmondson, Director, Watershed Management Services, Conservation Halton

Also Present: Ms. Kate Turner
Liaison, Ministry of the Environment

Ms. Nicole Mathews
Liaison, Region of Halton Health Department

Mr. Sudhakar Kurli
Source Protection Coordinator, Region of Halton

Ms. Jean Williams
Member, Conservation Halton

1. Roll Call & Mileage

2. Disclosures of Conflict of Interest

None

3. Acceptance of Agenda as Distributed

HHSPC 9-01 Moved by: Margaret McCarthy
Seconded by: Susan Fielding

THAT the agenda **be accepted as distributed.**

Carried

4. Approval of Source Protection Committee Minutes dated September 23, 2008.

HHSPC 9-02 Moved by: Susan Fielding
Seconded by: Dave Braden

THAT the Source Protection Committee minutes **be accepted.**

Carried

5. Delegations

None

PowerPoint presentation was given by Mark Thompson as follows:

- a) Terms of Reference
- b) Tier 1 Water Budget Reports
- c) Assessment Reports Rules and Regulations
- d) Communications Work Plan
- e) Code of Conduct and Rules of Procedure
- f) Lake Ontario Collaborative Update
- g) Other Business/Announcements

6. Terms of Reference – Status Update

- 2 handouts provided:
 - i. Ministry of Environment's letter of receipt for the Halton Region Source Protection Area, dated October 22, 2008
 - ii. Ministry of Environment's letter of receipt for the Hamilton Source Protection Area Terms of Reference, dated October 22, 2008

7. Tier 1 Water Budget Report (Draft 2)

- 1 handout provided:
 - i. Halton Region Source Protection Area Draft Tier 1 Water Budget Report table of comments
- Halton Region Source Protection Area Draft Tier 1 Water Budget Report submitted to Source Protection Committee on November 25, 2008

HHSPC 9-03 Moved by: Margaret McCarthy
Seconded by: Peter Ashenhurst

THAT the Halton-Hamilton Source Protection Committee **approve the Halton Region Source Protection Area Draft Tier 1 Water Budget Report, dated November 25, 2008,** with modifications as presented at the meeting.

Carried

8. Assessment Report Rules and Regulations – Status Update

- 3 handouts provided:
 - i. Letter from Ian Smith, Director, Source Protection Programs Branch, Ministry of the Environment, dated November 7, 2008
 - ii. Ontario General Regulation 287/07
 - iii. Ministry of Environment's Technical Rules: Assessment Report, dated November 20, 2008

9. Communications Work Plan

Communications Work Plan PowerPoint presentation was given by Rebecca Hull as follows:

- a) Communications Strategy: 8 Topics
 - b) Drinking Water Source Protection Aim
 - c) Key Messages
 - d) Principles and Goals
 - e) Objectives
 - f) Streams
 - g) Audiences
 - h) Topics
 - i) Communications Methods
 - j) Communications Plan & Timeline
- 2 handouts provided:
 - i. Halton-Hamilton Source Protection Region Communications Strategy, dated November 25, 2008
 - ii. Halton-Hamilton Source Protection Region Communications Plan, dated November 25, 2008
 - Halton-Hamilton Source Protection Region Communications Strategy and Plan submitted to Source Protection Committee on November 25, 2008

HHSPC 9-04 Moved by: Margaret McCarthy
Seconded by: Gavin Smuk

THAT the Halton-Hamilton Source Protection Committee **approve the Halton-Hamilton Source Protection Region Communications Strategy, dated November 25, 2008**, with modifications as presented at the meeting.
Carried

HHSPC 9-05 Moved by: Margaret McCarthy
Seconded by: Barry Lee

THAT the Halton-Hamilton Source Protection Committee **approve the Halton-Hamilton Source Protection Region Communications Plan, dated November 25, 2008**, with modifications as presented at the meeting.
Carried

10. Code of Conduct and Rules of Procedure

- 2 handouts provided:
 - i. Halton-Hamilton Source Protection Committee Code of Conduct, dated April 8, 2008
 - ii. Halton-Hamilton Source Protection Committee Rules of Procedure, dated April 8, 2008

HHSPC 9-06 Moved by: Peter Ashenhurst
Seconded by: Adam Kuehnbaum

THAT the Halton-Hamilton Source Protection Committee **accept the Halton-Hamilton Source Protection Committee Code of Conduct and Rules of Procedure, dated April 8, 2008**, to stand as is and will revisit in 6 months.
Carried

11. Lake Ontario Collaborative Update

12. SPC Meeting Schedule

13. Other Business/Announcements

14. Comments from Attending Public

None

15. Adjournment

HHSPC 9-07

Moved by: Dave Braden
Seconded by: Adam Kuehnbaum

THAT the Halton-Hamilton Source Protection Committee **adjourns at 4:40 p.m.**
Carried

NEXT MEETING: Tuesday, January 13, 2009 at 2:00 p.m. at the Brant Hills Community Centre, 2255 Brant Street, Burlington.