

MINUTES

**HALTON-HAMILTON SOURCE PROTECTION COMMITTEE
MEETING # 2-16
Hamilton Conservation Authority Office
September 13, 2016 1:40 pm to 4:10 pm**

SPC Attendees:			
Bob Edmondson	Judi Partridge	Adam Gilmore	Turlough Finan
Michael Kandravv	Gavin Smuk	Nick DiGirolamo	Glenn Powell
Regrets SPC/Other Regrets:			
Dave Braden	Dave Rodgers		
Other Attendees:			
Scott Peck, HCA	Beth Forrest, MOECC Liaison	Diane Bloomfield, HHSPR	
Kathy Menyes, CH	Tony Colaco, Health Liason	Jenn Simons, CH	
Jen Crowell, Niagara Region	Jon Clark, Halton Region	Aaron Francis, MOECC	

ITEM	TOPIC/DISCUSSON	ACTION REQUIRED
1.	<p>Roll Call</p> <p>Notification was given that: Gavin Smuk held proxy of Dave Braden Adam Gilmore held proxy of Dave Rodgers</p> <p>Introduction and welcome of Michael Kandravy as industrial/commercial representative on the SPC. Round-table introductions. Notice given that currently Beth Forrest is the only MOECC liaison in the province. Beth indicated that Mary Wooding is transitioning back to work as a liaison and that Aaron Francis is helping out.</p>	
2.	<p>Disclosures of Conflict of Interest</p> <p>None</p>	
3.	<p>Review of Agenda</p> <p>Acceptance of Agenda:</p> <p>HHSPC 16-4 Moved by: Judi Partridge Seconded by: Turlough Finan</p> <p>THAT the agenda be accepted as distributed.</p> <p style="text-align: right;">Carried</p>	
4.	<p>Approval of Source Protection Committee Meeting Minutes of March 22, 2016</p> <p>HHSPC 16-5 Moved by: Gavin Smuk Seconded by: Glen Powell</p> <p>THAT the Source Protection Committee meeting minutes of March 22, 2016 be approved as circulated.</p> <p style="text-align: right;">Carried</p>	
5.	<p>Business Arising from March 22, 2016 SPC meeting minutes</p> <ul style="list-style-type: none"> Diane Bloomfield e-mailed Water Quality in Ontario 2014 Report Report back on confidentiality of RMO reporting on property details by Beth Forrest deferred to item #7 below 	
6.	<p>Correspondence Received - Diane Bloomfield</p> <p>MTO Road Signs</p> <ul style="list-style-type: none"> Provincial Source Water Protection Road signs are being placed where protection zones/well head protection areas cross provincial roadways Approximate Sign Locations for Kelso wellhead protection area: <ul style="list-style-type: none"> Hwy 401 Eastbound, approximately 800 m East of Appleby Line Hwy 401 Westbound, approximately 200 m East of Nassagaweya Sixth Line Kelso signs to be installed in early 2017, all signs across province should be in place by the end of 2018 	

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	<p>Responses received from oil pipeline companies on notification of plan effective date and applicable policies</p> <ul style="list-style-type: none"> • Letters sent to Enbridge, TNPI, Sun-Canadian • TNPI has already updated Emergency Response Plan and are conducting in-line integrity tests. • Enbridge has updated environmental sensitivity maps and database to include source protection results • Sun-Canadian is updating emergency response plan and staff are assisting with mapping • It was suggested that the committee should be aware of the reasons for the Husky Oil spill in Saskatchewan when reviewing policies. <p>County of Wellington</p> <ul style="list-style-type: none"> • Has updated their Official Plan to include source protection planning requirements, including a requirement for a disclosure report with planning applications 	<p>Staff to report back on the findings of the Husky Oil spill investigation.</p>
7.	<p>MOECC Liaison Update – Beth Forrest</p> <ul style="list-style-type: none"> • Confidentiality of landowner personal information in RMO report – Beth reported that Risk Management Officials must follow MFIPPA and the Clean Water Act speaks to this. Reports to the public should not contain personal information (<i>a recent memo from MOECC indicates this response may not be totally accurate – staff will update the committee once discussions are finalized</i>) • Stewardship funding update - the Joint Advisory Committee developed a proposal to determine what kind of funding Source Protection Authorities wanted and reason behind it. Conservation Ontario developed a survey to get an idea of what the funding would be used for and what funding programs are already available. The findings will be provided to JAC for discussion. • A proposal to amend the following regulations under the Safe Drinking Water Act is posted on the EBR: <ul style="list-style-type: none"> ○ O. Reg. 169/03: Ontario Drinking Water Quality Standards and the Technical Support Document for Ontario Drinking Water Standards, Objectives and Guidelines ○ O. Reg. 243/07: Schools, Private Schools and Day Nurseries ○ O. Reg. 170/03: Drinking Water Systems ○ O. Reg. 248/03: Drinking Water Testing Services ○ O. Reg. 128/04: Certification of Drinking Water System Operators and Water Quality Analysts • MOECC Chairs' Meeting is scheduled for the end of October. Training and orientation for the eight newly appointed chairs will occur. (<i>meeting has been rescheduled to November 9 and 10</i>) • Technical program changes to the rules and threats will be posted on the Environmental Registry soon. • A surface water working group is discussing additional changes for IPZs. 	<p>Diane to confirm if personal landowner information must be kept confidential</p> <p>Diane to circulate EBR posting on proposed regulatory amendments</p>

ITEM	TOPIC/DISCUSSION	ACTION REQUIRED
	<p>Discussion:</p> <ul style="list-style-type: none"> Discussion on the City of Hamilton and RMO's screening process for verifying threats, and the fees incurred by property owners. The authority of a RMO was questioned and it was suggested that the processing fee for sewage system inspections under the Building Code were excessive. Diane to set up meeting with Hamilton staff, rural councillors, Gavin Smuk and herself, to discuss the issue 	<p>Diane to set up meeting about Hamilton programs</p>
8.	<p>Source Protection News - Diane Bloomfield</p> <ul style="list-style-type: none"> Provincially funded "Better Farming" advertisements reaching out to farmers about source water protection – initiated by agricultural reps on South Georgian Bay/Lake Simcoe SPC <ul style="list-style-type: none"> 6 ads about <ul style="list-style-type: none"> Source Protection Introduction (September) Manure Spreading (October) Biosolids use (November) Pesticides and Fertilizer (December) Operations planning and expansion (January) Fuels (February) Great Lakes-St. Lawrence River Maritime Transportation System approved on June 15, 2016 – will result in more ships passing our intakes Great Lakes Water Quality Agreement documents released: <ul style="list-style-type: none"> Draft Great Lakes Nearshore Framework (Annex 2) Groundwater Science Relevant to the Great Lakes Water Quality Agreement: A Status Report (Annex 8) Discussion – possible coordinated comments on the Great Lakes progress Technical Framework Review <ul style="list-style-type: none"> Water Quality requirements - working group for surface water quality vulnerability discussing changes to IPZ delineation and vulnerability scoring methods and how climate change and uncertainty of analysis should factor into results Water Quantity- workshop held June 23 to provide feedback on what should be considered for review and possible amendment 	
9.	<p>Acceptance of updated Rules of Procedure HHSPC 16-6 Moved by: Glenn Powell Seconded by: Turlough Finan</p> <p>THAT the amendments to the Rules of Procedure be approved as proposed. Carried</p> <p>Acceptance of updated Code of Conduct and Conflict of Interest Policy Gavin Smuk raised an issue with Section 3.3 (If Member has a financial interest in a property or a business within a vulnerable area, that Member makes it known to the Committee), as he felt that it was too broad and should be restricted to significant areas.</p> <p>HHSPC 16-7 Moved by: Gavin Smuk Seconded by: Nick DiGirolamo</p>	

ITEM	TOPIC/DISCUSSON	ACTION REQUIRED
	<p>THAT the Code Conduct and Conflict of Interest Policy be approved as proposed with the exception of the restricting of paragraph 3.3 to significant areas only.</p> <p style="text-align: right;">Motion was lost</p> <p>It was then: HHSPC 16-8</p> <p>Moved by: Gavin Smuk Seconded by: Judi Partridge</p> <p>THAT the amendments to the Code of Conduct and Conflict of Interest Policy be approved as proposed.</p> <p style="text-align: right;">Carried</p>	<p>Diane to bring acknowledgement record for members to sign at next meeting. This record shows that members have read and agree to abide by the updated Code of Conduct and Conflict of Interest Policy.</p>
10.	<p>Implementation Preparation - Halton Region – Jon Clark and Adam Gilmore – presentation attached</p> <ul style="list-style-type: none">• Historical initiatives carried out by Halton Region prior to the passing of the Clean Water Act were presented. These include<ul style="list-style-type: none">○ Halton Region’s Aquifer Management Plan○ Drinking water quality protection initiatives○ Residential well decommissioning program○ Municipal well inspection and maintenance program○ Contaminated sites and spills management• Source Protection Plan Implementation Update<ul style="list-style-type: none">○ Drinking water threat verification ongoing – priority threats are agricultural, fuel, waste, chemical<ul style="list-style-type: none">▪ Process includes:<ul style="list-style-type: none">• Mail out to flagged properties• Desktop threat analysis• Phone call to land owner/operator• Site visit for field verification• Apply policies to confirmed threats○ Risk management plan guidance document developed for landowner use will be posted on website. Need for risk management plans being assessed.○ Planning/building application review process established and working○ Town of Milton septic system inspections under Building Code – 78 of 100 completed, all should be complete by end of 2016○ Sector specific fact sheets being developed, mail out and website update to occur○ Official Plan comprehensive update for planning to 2041 to include source protection plan requirements• Continue ongoing work in 2016 and in 2017 begin annual reporting and finalization of high priority risk management plans.	

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	<p>Discussion: Threat assessment included in Assessment Report aligns with those verified. Discussion on Town of Milton's sewage system inspection program and fees charged.</p>	
11.	<p>Greenville Technical Work – Diane Bloomfield</p> <ul style="list-style-type: none"> • City of Hamilton has determined that one well will serve as backup for the existing municipal well • Two source protection projects – Update to Tier 3 water budget and water quantity risk assessment, and update to water quality wellhead protection area delineation and vulnerability assessment. Both projects include the existing well and the backup well. • MOECC is funding the updating of the Tier 3 model, the completion of the Tier 3 update, and the redelineation of the wellhead protection area of the existing municipal well using the updated Tier 3 Model. The City of Hamilton is funding the delineation of the wellhead protection area of the backup well. • EarthFx is being retained for the modelling work and we are awaiting acceptance of the contract • A startup meeting is scheduled for Monday 	
12.	<p>Future Meeting Dates</p> <ul style="list-style-type: none"> • Tuesdays starting at 1:30 pm is the preferred meeting date and time • The next meeting will be held December 13 between 1:30 and 4:30 pm • Due to annual reporting requirements there will be a standing meeting on the Tuesday of the last week in February each year (February 28, 2017) 	
13.	<p>Other Business</p> <ul style="list-style-type: none"> • Members were given a new contact list for review and asked to provide any required edits to Diane. • An e-mail was sent about the upcoming Great Lakes Forum – Diane and Adam Gilmore are attending • The biographies now posted on the website were distributed and members were asked to send Diane any required edits to text and new photos, if members wanted them updated 	<p>Members to send Diane required edits to contact list and edits to biographies</p> <p>Diane Bloomfield and Adam Gilmore to report on Great Lakes Symposium</p>
14.	<p>Adjournment</p> <p>HHSPC 16-9 Moved by: Gavin Smuk</p> <p>THAT the Source Protection Committee meeting of September 13, 2016 be adjourned.</p> <p style="text-align: right;">Carried</p>	

Minutes prepared by: Jenn Simons